



Item No. 9c

# AGENDA ITEM REQUEST FORM

## MUNICIPAL SERVICES

Department Submitting Request

## DON PRINCE

Dept Head's Signature

### REGULAR COMMISSION MTG Meeting Dates - 7:00 PM

### DEADLINE TO Town Clerk

### ROUNDTABLE MEETING Meeting Dates - 7:00 PM

### DEADLINE TO Town Clerk

- Nov 9, 2010
- Dec 7, 2010
- Jan 25, 2011
- Feb 22, 2011
- Mar 22, 2011

- Oct 29 (5:00 pm)
- Nov 30 (5:00 pm)
- Jan 14 (5:00 pm)
- Feb 11 (5:00 pm)
- Mar 11 (5:00 pm)

- Nov 22, 2010
- Dec 14, 2010
- Jan 11, 2011
- Feb 8, 2011
- Mar 8, 2011

- Nov 12 (5:00 pm)
- Dec 3 (5:00 pm)
- Dec 30 (5:00 pm)
- Jan 28 (5:00 pm)
- Feb 25 (5:00 pm)

\*Subject to Change

- |                                       |   |   |                                       |
|---------------------------------------|---|---|---------------------------------------|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Reports        | <input checked="" type="checkbox"/> Consent | <input type="checkbox"/> Ordinance    |
| <input type="checkbox"/> Resolution   | <input type="checkbox"/> Quasi Judicial | <input type="checkbox"/> Old Business       | <input type="checkbox"/> New Business |

**SUBJECT TITLE:** United States Servas, Inc.

**EXPLANATION:** United States Servas, Inc. has applied to hold their National Conference and Board Meeting inside Jarvis Hall on Saturday, November 12<sup>th</sup> from 9am-6pm. They also request that parking be waived for non-permit holders in the Town Hall parking lot. They are a non-profit organization.

**RECOMMENDATION:** Approve use of Jarvis Hall for this event as there are no events scheduled in the Hall on that day. We recommend the parking fees be waived for this event in Town Hall parking lot only.

**EXHIBITS:** Jarvis Hall application and United States Servas, Inc. letter dated 1/28/11 to commission.

### FISCAL IMPACT AND APPROPRIATION OF FUNDS:

- |   |  |
|---|--|
| <input type="checkbox"/> Amount \$ _____            | <input type="checkbox"/> Acct # _____      |
| <input type="checkbox"/> Transfer of funds required | <input type="checkbox"/> From Acct # _____ |

Reviewed by Town Attorney

- Yes     No

Town Manager Initials CPA

February 28, 2011

To the City of Lauderdale by the Sea,

Dear Commission Members,

Servas is a non profit International Peace organization. I am enclosing a couple of our brochures so that you can familiarize yourself with our Vision and what we stand for.

We ask for the use of Jarvis Hall for our National Meeting planned for Saturday November 12<sup>th</sup>, with November 5<sup>th</sup> as a back up in case the 12<sup>th</sup> is not available with the city. Our bylaws call for National meetings at different areas of the country, whereby we hold our national election to the new Board, hold some board meetings and committee meetings, as well as have sessions for the whole membership. We are expecting between 50-100 members to attend.

We are planning to have a few sessions in the afternoon which will be open to the public. For these sessions we are working on inviting internationally known authors on the subjects of peace and creating world wide human connections. Since these sessions will be open to the public, the city is welcome to publicise them to the city residents.

No Alcoholic beverages will be served.

I have been a year round resident of Lauderdale by the Sea for the last 5 years. I am leaving for a trip and will return April 9<sup>th</sup>. In my absence, please contact Robert Allekotte at 561-479-4717 or at [robabet51@gmail.com](mailto:robabet51@gmail.com) (business card enclosed) with any questions. Robert is also working now on getting our insurance certificate from our main office in Arcata, CA.

I believe promoting Peace especially in today's world, is a cause the city can use to promote itself in the media and public eye.

I thank you for your consideration,

IRIT PRIZE  
5200 N OCEAN BLVD #807  
Lauderdale by the Sea, FL 33308

*Spiritpeace 11 @ yahoo.com*

UNITED STATES  
SERVAS  
INCORPORATED

Rob Allekotte  
[robabet@aol.com](mailto:robabet@aol.com)

1125 16th Street, Suite 201 • Arcata, CA 95521-5585  
Phone: 707-825-1714 • Fax: 707-825-1762  
[Info@usServas.org](mailto:Info@usServas.org) • [www.usServas.org](http://www.usServas.org)



U N I T E D S T A T E S



1125 16th Street, Suite 201  
Arcata, CA 95521-5585  
[www.usservas.org](http://www.usservas.org)

## BECOME A SERVAS PEACE BUILDER



# WELCOME

### WHAT IS SERVAS?

United States Servas, Inc. is a non-profit 501(c)(3), non-partisan membership organization fostering a global understanding of cultural diversity through a person-to-person network to promote a more just and peaceful world. Servas seeks to realize these aims by providing approved United States and international visitors with opportunities to be guests of Servas hosts of diverse cultures and backgrounds around the world. As a host or traveler, each member serves as an "ambassador of peace." During a Servas visit, you will come face-to-face with new people and cultures. This exchange can create the building blocks for peace by overcoming stereotypes and other barriers to cross-cultural harmony in the spirit of goodwill and respect.

### HOW DID SERVAS GET STARTED?

For more than 50 years, dedicated volunteers have developed the worldwide hospitality network known as Servas. The seeds of this "open door" concept were sown in 1948 by U.S. peace activist Bob Luitweiler during his four-year journey from the folk schools of Denmark, through war-torn Europe and the Near East, to India's ashrams.

In an effort to heal social rifts caused by WWII, he and an international group of friends devised a cooperative home-stay system called "Peace Builders." The name "Servas" – which means "serve" in Esperanto – was later adopted to denote the spirit which characterizes this extraordinary movement. Now Servas is celebrated throughout the world.



# GET INVOLVED

## BE A CONCERNED TRAVELER — NOT JUST A TOURIST

During a Servas home stay you participate in the daily life of your host and experience what conventional travelers will never know. You may share a meal with a farmer in Italy, have a conversation with a teacher in Zimbabwe or go on assignment with a journalist in Thailand – all Servas members who share our travelers' strong commitment to international friendship, hospitality and world peace. A two-night stay could begin a lifelong friendship and open a doorway into deeper understanding of another culture.

## OPEN YOUR HOME AND HEART AS A SERVAS HOST

As a host, you welcome Servas travelers into your home at times convenient for you. When your guests arrive, you share your home, your daily life and personal perspectives. Your routine is an adventure for a visitor. You can share stories, attend a local music concert, or cook a meal together. Cultural differences and stereotypes begin to

dissolve, replaced by mutual respect and awareness. A visit is generally for two nights, though hosts can offer to extend the stay.

If you cannot provide accommodation but enjoy connecting with visitors from around the world, you can be listed in the host book as a day host. Day hosts can share favorite local activities with travelers. You could go for a hike together, meet for coffee, or visit a local artist's studio.

Hosting gives you the opportunity to make new friends, share ideas, and create a more peaceful world, while at home in your own community, one conversation at a time.

## HOW TO APPLY

For more information about joining Servas, please visit our website at [www.usservas.org](http://www.usservas.org) or e-mail us at [info@usservas.org](mailto:info@usservas.org), or mail your questions to our office at

United States Servas, Inc.

1125 16th Street, Suite 201,

Arcata, CA 95521-5585

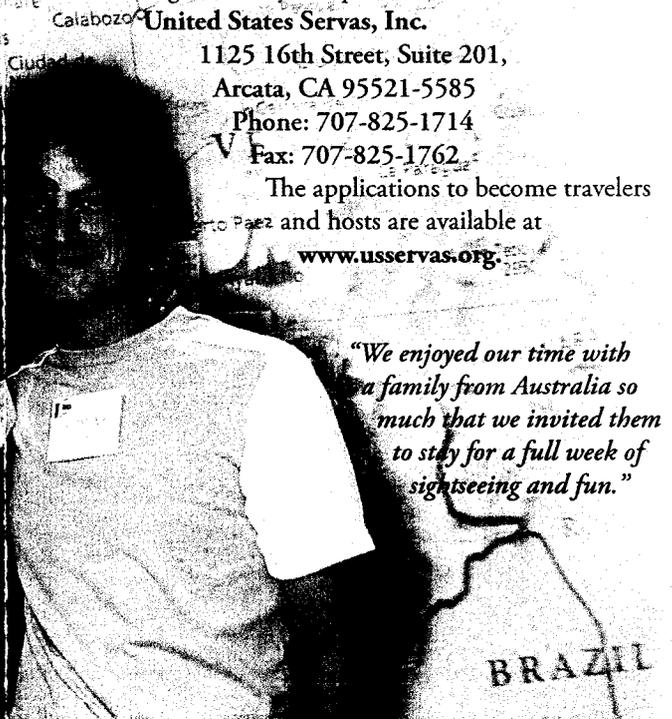
Phone: 707-825-1714

Fax: 707-825-1762

The applications to become travelers

and hosts are available at

[www.usservas.org](http://www.usservas.org)



*"We enjoyed our time with a family from Australia so much that we invited them to stay for a full week of sightseeing and fun."*

U.S. Servas, Inc. was recognized by the U.N. as an official affiliated non-governmental organization in 1998. It is an independent non-profit, non-political group, and is not associated with any religious or governmental agency.

## JOIN OUR FAMILY OF PEACE BUILDERS

United States Servas, Inc. is a network of hosts and travelers of all ages, abilities and walks of life. Our more than 1,500 hosts nationwide and 15,000 worldwide cover the spectrum of diversity. Through Servas' enlightening visits, we come face to face with new peoples and cultures, which further our understanding of the lives and concerns of others. Your participation and the friendships you'll discover can make a difference in your life and your world. In addition to the benefits of traveling and hosting, Servas national groups also provide volunteer opportunities, host local gatherings and periodic dinners, and sponsor national and international conferences.

*"Servas really allows you to get off the beaten track... instead of being a tourist, viewing everything from the outside in, you are welcomed into the homes and culture of the country and can actually be part of the community. What an incredible experience!"*





# Town of Lauderdale-By-The-Sea

## Application for Use of Jarvis Hall

Return completed application thirty (30) days before the event with \$100.00 Application Fee to: Municipal Services Department, Attn: Tiana Washington Town Hall, 4501 Ocean Drive, Lauderdale-By-The-Sea, FL 33308, Phone: 954-776-5119, email: [tianaw@lauderdalebythesea-fl.gov](mailto:tianaw@lauderdalebythesea-fl.gov). This application is downloadable from the internet at [www.lauderdalebythesea-fl.gov](http://www.lauderdalebythesea-fl.gov).

### Applicant Information

Name/Organization	United State Servas, Inc.
Representative	Frit Prize
Street Address	5200 N. OCEAN BLDG. #807
City State ZIP Code	Lauderdale by the Sea, FL 33308
Home Phone	954.333.8325
Work Phone	"
Fax Number	-
Cell Phone	954.993.5195
Email Address	Spiritpeace11@yahoo.com

\* before April 9, 2011 please contact Robert Allekotte @ robabet51@gmail.com or at 561.479.4777 or see enclosed business card for more details.

### Event Description

Type of Event	National Conference + Board Meeting
Date of Event	Please indicate if Event is more than one (1) Day Nov. 12, 2011 (one day)
Hours of Event	9-6:00 (Back up date Nov. 5, 2011 (in case Nov 12 not available with city).)
Set Up Requirements	Description of Use of the Facility. Include use of <u>Hall</u> , <u>Portico</u> , <u>Kitchen</u> , <u>Electronic Equipment</u> , <u>Tables</u> , <u>Chairs</u> , etc. *Setup fee may apply on weekend or after hour events. Number of Persons attending Event: <u>120</u> (Maximum Room Capacity, Jarvis Hall, 260, 120 with tables)

Parking for 50 cars needed. (Permits)

Please provide the following information:

Serving/Selling of alcoholic beverages. (Proof of Insurance and State Permit required).

Collection of Donations/Entrance Fees. *NONE*

Agendas/Publications/Advertising to be distributed before, during, and after the Event. *WEB Registration*  
*E-mail ALERTS*  
*NEWSLETTER*

If the event is proposed to be Sponsored/Co-Sponsored by the Town, include a statement of Benefit to the Town from the proposed event, a projection of revenues from the event, if any, and distribution of those revenues.

**Names/Addresses of All Financial Sponsors of the Event**

- 1) *NONE*
- 2)
- 3)

**Names/Addresses of All Charitable and/or Not-For-Profit Organization Receiving Any Portion of Proceeds from the Event**

- 1) *NONE*
- 2)
- 3)

**All organizations using Jarvis Hall shall provide the Town with an Indemnity and Hold Harmless Agreement.**

**All applicants conducting events/meetings where alcoholic beverages will be sold or served shall provide the Town with Insurance Certificates or Binders establishing proof of coverage for general liability insurance with a minimum coverage of one million dollars (\$1,000,000) per occurrence.**

**All events occurring in Jarvis Hall shall be subject to video recording for broadcast or rebroadcast on the town's governmental access channel if the event is determined by the Town Commission to be of great public importance.**

**All parking shall be the responsibility of the applicant unless other arrangements are approved by the Town Commission as part of this application. The applicant shall be responsible to ensure that all required permits are obtained prior to the event/meeting.**

**Applicant shall be responsible for clean-up of the premises following the conclusion of the event.**

Summary Checklist of Required Items

- ☒ Refundable Security Deposit.
- Detailed Description of Event Attached.
- Floor Plan Detailing Room Set-Up Attached.
- Copy of License issued from Florida Division of Alcoholic Beverages & Tobacco if Alcoholic Beverages are to be served /sold.
- Insurance Certificates or Binders establishing minimum coverage of \$1,000,000 per occurrence and proof of coverage of general liability insurance with Town of Lauderdale-By-The-Sea as additional insured if alcoholic beverages are to be served/sold.
- Statement of Benefit if applicant is seeking sponsorship/co-sponsorship from Town.
- Notarized Indemnity and Hold Harmless Agreement

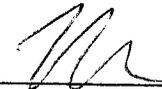
Application is considered Incomplete if all Required Items are not Submitted with Application.

Applicant Signature	
Name (printed)	IRIT PRIZE
Date	2/28/2011

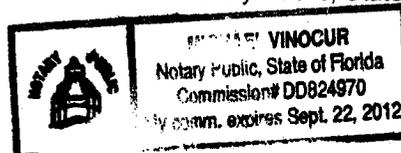
STATE OF FLORIDA:  
COUNTY OF BROWARD:

SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida, by

Irit Prize who is personally known to me/provided  
\_\_\_\_\_ as identification and who did/did not take an oath.

  
\_\_\_\_\_  
Notary Public, State of Florida

My Commission Expires:



Approved by Town Commission \_\_\_\_\_

Attachments: Indemnity & Hold Harmless Agreement  
Resolution 1254  
Ordinance, Jarvis Hall



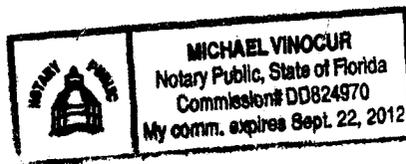
I HEREBY CERTIFY that on this day before me, an officer duly qualified to take acknowledgements, personally appeared IRIT PRIZE, as Local Representative (Title) of US Servas, a Florida corporation, personally known to be the person described in, or who produced FL DL as identification, and who executed the foregoing and acknowledged before me that (s)he executed the same.

WITNESS my hand and seal in the County and State aforesaid on this 28 day of Feb, 2011.



NOTARY PUBLIC

My Commission Expires:



MDC:aw  
H:\1990\900308.LBSVAGMT\Hold Harmless (Jarvis Hall).doc

TOWN OF LAUDERDALE-BY-THE-SEA  
 4501 Ocean Drive  
 Lauderdale-By-The-Sea, Florida 33308-3610  
 Telephone (954) 776-0576 Fax (954) 776-0094

NO 12135

DATE 2/28/11

RECEIVED FROM \_\_\_\_\_

FOR \_\_\_\_\_

AMOUNT OF ACCOUNT ..... \$ \_\_\_\_\_

AMOUNT PAID ..... \$ \_\_\_\_\_

BALANCE DUE ..... \$ \_\_\_\_\_ BY \_\_\_\_\_

DOLLARS  
 CASH  
 CHECK  
 M.O.  
 CREDIT CARD

Thank You!

001.306.000.3691.2012

ROY PRIZE  
 IRIT PRIZE  
 5200 N. OCEAN BLVD. APT. 907  
 LAUDERDALE BY THE SEA, FL 33308

404

63-4/630 FL  
 1535

2/28/2011

Municipal Services Dept.  
 One hundred

\$ 100.00

Bank of America

ACH R/T 063100277

Bank of America Advantage®

Dept + Appl. fee - laud by the sea

*[Signature]*

⑆063000047⑆ 005502316019⑈0404