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TOWN OF LAUDERDALE-BY-THE-SEA
TOWN COMMISSION
SPECIAL MEETING
MINUTES
Jarvis Hall
4505 Ocean Drive
Tuesday, December 14, 2010
7:00 P.M.

1. CALL TO ORDER, MAYOR ROSEANN MINNET

Mayor Roseann Minnet called the meeting to order at 7:00 p.m. Vice Mayor Stuart Dodd, Commissioner Birute Ann Clotey, Commissioner Scot Sasser, and Commissioner Chris Vincent were present. Also present were Town Manager Connie Hoffmann, Town Attorney Susan L. Trevarthen, Town Clerk June White, and Deputy Clerk Nekisha Smith.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. RESOLUTION 2010-41: A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICIALS TO EXECUTE A CONTRACT AMENDMENT EXTENDING THE TERM OF AN AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR LANDSCAPING IMPROVEMENTS ON STATE ROAD A1A; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICIALS TO EXECUTE A CONTRACT AMENDMENT EXTENDING THE TERM OF AN AGREEMENT WITH POST BUCKLEY, SCHUH & JERNIGAN, INC. FOR DESIGN SERVICES FOR THE PROJECT AND AUTHORIZING THE EXECUTION OF NECESSARY RELATED DOCUMENTATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Attorney Trevarthen read Resolution 2010-41 by title.

Mayor Minnet opened the meeting to public comments. With no one wishing to speak, Mayor Minnet closed the public comment portion of the meeting.

Vice Mayor Dodd made a motion to adopt Resolution 2010-41 Commissioner Sasser seconded the motion. The motion carried 5 - 0.

4. Commission Approval of Work Order with Chen & Associates – Design & Permitting of Stormwater Improvements for West Tradewinds Ave (Assistant Town Manager Bud Bentley)

Assistant Town Manager Bud Bentley explained that this project had been reviewed by the Commission several times in the past six (6) months. He added that the contract exceeded the contract amount for FY2011, which was approximately \$56,000 annually. Assistant Town Manager Bud Bentley stated that the current contract did not provide for

services above the annual amount and requested approval of the work order for the stormwater improvements on West Tradewinds Avenue.

Commissioner Vincent asked whether the \$6,000 was in addition to, and over the allotted amount. Town Manager Hoffmann confirmed that this would bring the cost over the allotted amount.

Vice Mayor Dodd questioned whether this would allow the Town flexibility should they change staffing requirements within the Town. Town Manager Hoffmann said it would and confirmed that the project would be done by Chen and Associates.

Commissioner Sasser asked whether the figures were higher than the CIP (Capital Improvement Project) budget. Town Manager Hoffmann stated that the amount was either the same amount or below the budgeted amount. She explained that this was a "not to exceed contract" due to permitting. Commissioner Sasser inquired as to when the Chen and Associates contract expired. Assistant Town Manager Bentley said the contract expired April 2012 with an option for a two (2) year extension period. Commissioner Sasser stated that he did not favor getting agenda items at the last minute such as this item was submitted. He added that he did not favor extending the contract. Assistant Town Manager Bentley stated that the Commission would have the ability to cancel the contract at any time. He added that this could be delayed until January 2011 should the Commission desire more time to review. Commissioner Sasser stated that he wanted to get things done as quickly as possible.

Commissioner Sasser made a motion to approve the proposed task order for the W. Tradewinds Avenue Stormwater Drainage Design, subject to the execution by both parties, of an amendment to the current Chen & Associates contract in form approved by the Town Attorney providing any services provided by Chen & Associates in excess of the then applicable contract limit or material changes shall be approved by the Town Commission. Vice Mayor Dodd seconded the motion. The motion carried 5 - 0.

5. ADJOURNMENT

Vice Mayor Dodd made a motion to adjourn. With no further business before the Commission, Mayor Minnet adjourned the meeting at 7:14 p.m.

Mayor Roseann Minnet

ATTEST:

Town Clerk, June White

Date