

# TOWN OF LAUDERDALE-BY-THE-SEA

## TOWN COMMISSION SPECIAL COMMISSION MEETING

### MINUTES

Jarvis Hall

*4505 Ocean Drive*

*Tuesday, June 14, 2011*

*7:00 P.M.*

#### 1. CALL TO ORDER, MAYOR ROSEANN MINNET

Mayor Roseann Minnet called the meeting to order at 7:05 p.m. Vice Mayor Stuart Dodd, Commissioner Birute Ann Clotley, Commissioner Scot Sasser, and Commissioner Chris Vincent were present. Also present were Town Manager Connie Hoffmann, Town Attorney Susan Trevarthen, and Town Clerk June White.

#### 2. PLEDGE OF ALLEGIANCE TO THE FLAG

#### 3. OLD BUSINESS

- a. 4th of July Special Event Application from the Town's 4th of July Committee proposed for Monday, July 4, 2011 (Code Enforcement Officer Kimberly Williams) Deferred from the June 2, 2011 Special Meeting (Assistant Town Manager Bud Bentley)

Vice Mayor Dodd said that the total cost should be removed from the chart on the agenda item since it was not going to be \$40,000.

He asked whether the Commission wanted the Pelican Hopper to drive people home after the event. Mayor Minnet stated the Pelican Hopper was part of the parade last year which many of the Veterans rode. Vice Mayor Dodd said he was asking whether the Commission was interested in using the Pelican Hopper in the evening.

Assistant Town Manager Bentley said the Pelican Hopper was secured for an 8 hour shift. Fire Administrator Danny Chavez explained that last year's 4th of July event had a lot of ridership so the day time events. He added that the Pelican Hopper did not run during or after the fireworks.

Vice Mayor Dodd concluded the Pelican Hopper would be used during the parade during a normal shift, but not for the fireworks.

Vice Mayor Dodd explained that the request for donation letters were delayed due to lengthy negotiations and would be mailed the following day. He said he had hoped to provide transportation for the elected officials during the parade, however the costs for golf carts could not be justified and therefore, the Commission will need to provide their own vehicles.

Vice Mayor Dodd reviewed the program schedule for the 4th of July weekend and stated it was on Channel 78, as well as the website. He explained Aruba's Beach Cafe and the Village Grill would provide hamburgers, hot dogs and cookies at no cost to the children that take part in the beach activities, Burger-Fi and 101 Ocean would have food available for sale outdoors.

Commissioner Clotley inquired as to whether there would be a Town picnic with hot dogs and hamburgers for the people as was done in previous years. Vice Mayor Dodd stated there would not be a Town picnic this year; therefore VFD would not be cooking hamburgers and hot dogs this year. He reiterated that the businesses would be sponsoring the food and events for the children at the beach this year.

Commissioner Sasser made a motion to approve. Commissioner Vincent seconded the motion. The motion carried 5 - 0.

b. West Tradewinds Drainage Project - Construction Bid Award ITB 11-05-01  
(Municipal Services Director Don Prince)

Municipal Services Director Prince recommended Miguel Lopez as the lowest bidder at \$145,391. The low bid represented a 32% savings on the amount budgeted for the West Tradewinds Project.

Commissioner Sasser made a motion to approve. Town Manager Hoffmann clarified that the staff recommendation provided for up to a 20% change order allowance also. Mayor Minnet asked whether that was included in the motion to approve. Commission Sasser acknowledged that it was. Commissioner Vincent seconded the motion. The motion carried 5 - 0.

c. A1A Enhancement Project - Status Report (Assistant Town Manager Bud Bentley)

Assistant Town Manager Bentley advised that he expected the project manager contract to be on the June 28, 2011 Commission meeting agenda for Commission approval.

Town Manager Hoffmann stated that only 1 construction bid was received for the project. Assistant Town Manager Bentley said that bid was significantly under the engineer's estimate, and therefore the grant would cover the cost of a project manager without additional Town funds.

Commissioner Sasser asked whether the project manager costs were completely covered under the budgeted grant funds. Assistant Town Manager Bentley said they were.

Assistant Town Manager Bentley explained the single bidder had proposed a subcontractor that was not FDOT – certified and was in the process of securing a substitute sub-contractor. That was holding up award of the bid and he was not certain that could be resolved before the June 28<sup>th</sup> meeting. If not, staff would request a special meeting if necessary.

4. NEW BUSINESS

a. 4313 El Mar Drive Water Meter Expense (Municipal Services Director Don Prince)

Municipal Services Director Prince explained that the Buena Vista Hotel complained to Fort Lauderdale that they were receiving 2 water bills, one of which was for irrigation, although they do not have an irrigation meter. He explained further that upon investigation, Fort Lauderdale found that the meter for which Buena Vista was being billed was for irrigation for a median on El Mar Drive across from the Buena Vista Hotel property. As a result, Buena Vista had paid what should have been the Town's bills for over the past 6 years. He advised that the City of Fort Lauderdale reimbursed Buena Vista Property Management \$22,138 and in turn, sent a bill for the same amount to the Town of Lauderdale-By-The-Sea. Municipal Services Director Prince stated that he advised the City of Fort Lauderdale of the 4 year statute of limitation and, as a result, the City of Fort Lauderdale sent a reduced bill to reflect 4 years at \$15,958. However, the City of Fort Lauderdale sent 4 additional months of bills to Buena Vista Property Management which he requested that the Commission authorize a budget amendment of \$20,100 to cover the expense of that meter for the remainder of this year and the past 4 years.

Mayor Minnet inquired as to the whether the billing problem had been resolved. Municipal Services Director Prince said it was; the Town now received the bill.

Commissioner Clotey made a motion to approve a budget transfer of \$20,100 from the General Fund Contingency to Municipal Services Water Services Account to pay the outstanding balance due the City of Fort Lauderdale and provide sufficient funds for the remainder of the fiscal year. Commissioner Vincent seconded the motion. The motion carried 5 - 0.

5. ADJOURNMENT

Commissioner Sasser made a motion to adjourn. With no further business before the Commission, Mayor Minnet adjourned the meeting at 7:26 p.m.

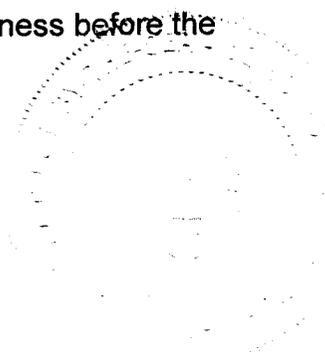


Mayor Roseann Minnet

ATTEST:



Town Clerk, June White



6-30-11  
Date