TOWN OF LAUDERDALE-BY-THE-SEA

TOWN COMMISSION

REGULAR MEETING

MINUTES

Jarvis Hall

4501 Ocean Drive

Tuesday, December 8, 2009

7:00 P.M.

1. CALL TO ORDER, MAYOR ROSEANN MINNET

Mayor Roseann Minnet called the meeting to order at 7:00 p.m. Vice Mayor Jerry McIntee, Commissioner Jim Silverstone, Commissioner Stuart Dodd, and Commissioner Birute Clottey were present. Also present were Town Attorney Susan L. Trevarthen, Town Manager Esther Colon, and Deputy Clerk Nekisha Smith.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION - Mayor Minnet did the Invocation by way of a poem that was written by a solider in Afghanistan.

Commissioner Dodd requested that the Commission recognize Dr. Nelson from AMR for an explanation of the current technology changes. He asked that Dr. Nelson be allowed time to speak after the Presentations, prior to Public Comments as a separate Presentation. Mayor Minnet allowed the request.

Vice Mayor McIntee requested to be excused from the January 12, 2010 Commission meeting.

Commissioner Dodd made a motion to excuse Vice Mayor McIntee from the January 12, 2010 Commission meeting. Commissioner Silverstone seconded the motion. The motion carried 5 - 0.

There were no further additions, changes or deletions to the agenda.

4. PRESENTATIONS

a. Proclamation - January as Broward Diversity Community Month (Tom Runyan, Esq., Chair of the Broward County Diversity Advisory Council)

Tom Runyan thanked the Town of Lauderdale-By-The-Sea for proclaiming January as Broward County Diversity Month. Mr. Runyan was presented with the Proclamation.

b. Presentation by Dr. Joe Nelson, American Medical Response (AMR).

This item was added earlier in the evening.

Dr. Nelson gave a brief overview regarding the newest technology in place with AMR. He said AMR was pleased with the operation of the AutoPulse which had been a great success. Dr. Nelson stated that Hypothermia had also been introduced to cardiac arrest patients and was widely used throughout the United States. Dr. Nelson said 2 new airway devices were added; the King Tube Airway and the Salt Device. He added that both devices were designed to improve and manage air flow for the patient.

Commissioner Silverstone thanked Dr. Nelson for leading the way in professionalism.

Vice Mayor McIntee asked whether any other city was close to the response times that AMR had for the Town. Dr. Nelson believed the response time was in the top 5-10% in the State and perhaps nationwide.

Mayor Minnet asked whether Dr. Nelson compared apples to apples on response times. Dr. Nelson stated that size did impact the response time.

Commissioner Dodd thanked Dr. Nelson for his report. He believed AMR did a fantastic job.

5. PUBLIC COMMENTS

Adriane Shaw, American Cancer Society announced that the Rely for Life would be held on May 14th and 15th, 2010 on the vacant lot at the Galleria for a campground. He added that a track would be set up. He encouraged participation and requested sponsorship from the businesses, Committee members, team volunteers, cancer survivors and caregivers.

Romena Jenkins, American Cancer Society passed out T-Shirts and gave a brief overview of the different cancer programs.

Lawrence Wick was pleased with the amount of gifts donated to the Toys for Children.

John Oughton believed the Town Manager should lead by example and take a salary cut and hoped the Commission would not lose sight of the ethics referendum.

Scot Sasser believed the Roundtable discussion on El Mar Drive was very informative.

Paul Novak stated that the Chamber could assist with a new Town slogan.

Mark Brown believed it was wise not to go forward with the height limit referendum.

Vito Chiarello questioned why Commissioner Dodd was being replaced on the Hillsboro Inlet.

Spiro Marchelos believed the Town needed to get back to basics.

Jerry Sehl stated that the 2010 Lauderdale-By-The-Sea calendars were available at the Village Market for $12.95 each.

Rosa Michailiuk said her tomatoes were ready.

Bob Fleishman questioned the vandalism on Commissioner Clottey's car.

Louis Marchelos beleived one of the Commissioners had a feminine side.

Marie Chiarello was against an allegation toward Mayor Minnet's handling of the meetings.

Chris Vincent announced he was running for office.

Yann Brandt stated that the email issue had become a big saga and emails should not be deleted.

Ron Piersante believed the previous meeting went well.

Frank Hermann believed everyone should rejoice and be glad to be part of the New Year and forever after.

Edmund Malkoon believed the Town Attorney already gave an opinion regarding item agenda item 16c.

6. REPORTS

a. VFD Fire Monthly Report - October 2009 (Chief Perkins)

Commissioner Dodd believed that the VFD could cut back on responding to medical calls. He believed they should be on the beach instead.

Commissioner Silverstone thanked the Chief for quick response times.
Vice Mayor McIntee stated that Broward County EMS responded to every medical call.

Commissioner Dodd made a motion to accept the report . Vice Mayor McIntee seconded the motion. The motion carried 5 - 0.

7. PUBLIC SAFETY DISCUSSION

8. TOWN MANAGER REPORT

a. Meet the Candidate February 16, 2010 - League of Women Voters

Manager Colon informed the Commission that the Women's League of Voters scheduled the "Meet the Candidates" for February 15, 2010. She added that the League requested that questions be forwarded prior to the meeting. Manager Colon stated it would also be placed on the Web site and on Channel 78.

Mayor Minnet wanted clarification that this had been done in the past. Manager Colon explained that the residents had the right to send questions as well as a Commission member. She added that the League of Women voters chose the questions at random and on the need. Mayor Minnet explained that the Women's League of Voters would re-word questions to make them more appropriate.

Commissioner Dodd wanted to make sure that everyone in Town had the opportunity to send their questions to the League of Women Voters. Commissioner Dodd stated that he wanted to have the League of Women Voters at 2 evenings, with the second meeting closer to the Elections.

Mayor Minnet confirmed that there were two meetings for the last election. Commissioner Clottey agreed there should be 2 meetings. Manager Colon said she would contact the League.

b. Sea Turtle Lighting Workshop

Manager Colon advised that the Turtle Lighting Workshop was scheduled for February 10, 2010 from 1:00 to 3:00 p.m.

9. APPROVAL OF MINUTES

a. November 10, 2009 Regular Meeting (This meeting was continued to December 7, 2009. Continued minutes scheduled for future Commission Meeting)

There were no changes, additions or deletions to the minutes.

Vice Mayor McIntee made a motion to approve the minutes of the November 10, 2009 Regular Meeting. Commissioner Silverstone seconded the motion. The motion carried 5 - 0.

10. ORDINANCES - PUBLIC COMMENTS

1. Ordinances 1st Reading

2. Ordinances 2nd Reading

11. COMMISSIONER COMMENTS

Commissioner Clottey wished everyone a Happy Holiday season. Commissioner Clottey was surprised that she was the only one that voted for the "two hat's" referendum. Commissioner Clottey advised that State Legislators signed off on the Lite Rail which will connect with the TriRail. She said there were hopes that Florida could obtain a federal grant to improve the rail system whereby someone can travel from Pensacola to Key West.

Commissioner Silverstone thanked the Cancer Society and Lawrence Wick for the things they do for the people. He explained that there were funds specifically available for the El Mar Drive project. Commissioner Silverstone liked the slogan "Florida's Seaside Village" and hoped to go forward with it. He thanked Jerry Sehl for his calendar and Rosa for her Tomatoes. Commissioner Silverstone asked as to whether an email that pertained to Town business was subject to a public record request no matter what form of email was used. Attorney Trevarthen stated it was. Commissioner Silverstone was disappointed that no one contacted him regarding any issues they had for a public debate. Once again, he offered the opportunity for people to contact him.

Commissioner Dodd wished everyone a politically correct holiday. Commissioner Dodd thanked staff for maintaining the roads and thanked the public safety organizations who work tirelessly to keep the residents safe.

Vice Mayor McIntee wished everyone a happy holiday. Vice Mayor McIntee said the dais took abuse regarding Seagrape Drive and the project turned out well. He said that the money was available to do the El Mar Drive project and advised that there will be less money in the future. Vice Mayor McIntee believed that the past year was a successful year.

Mayor Minnet stated that the Lite Rail project cost the State $641 million. She believed it was ironic in this state of economy. Mayor Minnet added it was the highest rail road track purchase in the United States. Mayor Minnet thanked everyone for attending the meetings this past year and believed the past year was a very productive year. She wished everyone a happy and joyous holiday.

Mayor Minnet recessed the meeting at 8:55 p.m. and reconvened at 9:10 p.m.

12. CONSENT AGENDA

a. Town Commission approval of Issuance of Refund to Our Lady of the Assumption Altar Guild for Temporary Sign Permit Fee in the amount of $30.00 (Assistant Town Manager Olinzock)

Mayor Minnet said she was a member of Board of the Lady of Assumption Alter Guild and questioned whether she would have to recuse herself. Attorney Trevarthen stated that if Mayor Minnet felt there may be a conflict she could choose to excuse herself from voting. Mayor Minnet recused herself.

Commissioner Silverstone made a motion to approve. Vice Mayor McIntee seconded the motion. The motion carried 4 - 0. Mayor Minnet recused.

13. RESOLUTION - "Public Comments"

a. Resolution 2009-32: A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA SUPPORTING AN AMENDMENT TO THE INTERLOCAL AGREEMENT FOR PUBLIC SCHOOL FACILITIES PLANNING IN ORDER TO AVOID THE CURRENTLY PROPOSED SCHOOL BOUNDARY CHANGES IN BROWARD COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE

Attorney Trevarthen read Resolution 2009-32 by title.

Mayor Minnet opened the meeting to public comments. With no one wishing to speak, Mayor Minnet closed the public comment portion of the meeting.

Commissioner Clottey wanted the public to know that this had to do with bussing school children from the west side of Town to the east side of Town. She added that Resolution would allow more time for the School Board of Broward County to come up with another plan in order to have more students in the east.

Vice Mayor McIntee made a motion to adopt Resolution 2009-32. Commissioner Silverstone seconded the motion. The motion carried 5 - 0.

14. QUASI JUDICIAL PUBLIC HEARINGS

15. OLD BUSINESS

a. Discussion and/or action: Placement of Bel-Air Sign (Town Engineer James Barton) This item was deferred at the December 1, 2009 Commission Meeting by Commissioner Dodd

James Barton said he had met on site with the residents and they agreed to the locations of the signs. Mayor Minnet asked what the additional cost was for the change. Manager Colon said the change order was approximately $3,400.

Edmund Malkoon stated that the Directors of the Bel Air Resident Civic Association sent an email confirming the changes of the location of the Bel Air sign as recommended by Chen & Associates to avoid costly fees.

Vice Mayor McIntee made a motion to approve the placement of the Bel Air sign as indicated in the Change Order. Commissioner Dodd seconded the motion. The motion carried 5 - 0.

b. Commission approval of ratification of Bel Air street names (Assistant Town Manager Olinzock) This item was deferred at the December 1, 2009 Commission

Meeting by Commissioner Dodd

Edmund Malkoon read the changes to the street names and confirmed as follows: SE 19th Avenue as Blue Water Terrace South and Blue Water Terrace North; SE 19th Street as Coral Reef Drive; SE 18th Street as Water's Edge; SE 17th Court as Ocean Mist Drive; SE 17th Street as Sailfish Place; SE 16th Court as Windward Drive; SE 16th Street as Coco Palm Place; SE 15th Street as Bel Air Drive; SE 15th Court as Tropic Isle; and SE 21st Avenue as Bel Air Avenue.

Manager Colon stated that the proposed list would be re-submitted to the Post Office for their approval and once approval was received it will come back before the Commission.

There was no further discussion.

c. Discussion and/or action by Town Commission regarding Appointment of a Local Complete Count Committee for the Purpose of Building Awareness of the 2010 Census (Assistant Town Manager Olinzock) This item was deferred at the December 1, 2009 Commission Meeting by Commissioner Silverstone

Commissioner Silverstone hoped that people would have gotten involved. He deferred the item to the January 12, 2010 meeting pending a response.

Mayor Minnet asked the people to look at the 2010 Census and become a leader. Commissioner Clottey suggested asking the local Churches and Organizations to get the word out to people as to why they should fill out the Census. Mayor Minnet believed the 2 Churches in Town would offer their support.

d. Discussion and/or action regarding drafting a Resolution opposing Broward County's proposal to charge for Toxicological Services (Vice Mayor McIntee) This item was deferred at the December 1, 2009 Commission Meeting by Commissioner Dodd

Vice Mayor McIntee was against the charge as he believed that once they start paying for toxicology, they may be charged for fingerprinting and photographing also. Commissioner Clottey questioned whether there were any lawsuits from other cities on this issue. Attorney Trevarthen was not aware of any lawsuits. She advised that other cities were being asked by BSO to amend their agreement. Chief Llerena stated that BSO Crime Lab paid $60,000 last year for blood toxins. Commissioner Dodd believed the guilty individual should be charged.

Manager Colon believed the Attorney could review the sample for legal sufficiency rather than draft a new one.

Vice Mayor McIntee made a motion to draft a Resolution opposing Broward County's proposal to charge for Toxicological Services. Commissioner Clottey seconded the motion. The motion carried 5 - 0.

16. NEW BUSINESS

a. Discussion and/or action reference: El Mar Drive Project (Vice Mayor McIntee)

1.) To move forward with appropriating the $980,000 needed for the El Mar Drive Streetscape Project

2.) Commission approval of conceptual design of El Mar Drive. RFP Process to begin by Ocampo & Associates

Vice Mayor McIntee stated that the Master Plan Steering Committee was given direction to move forward. He believed the project was money well spent.

Commissioner Dodd said that the Master Plan Steering Committee wanted to re-evaluate Ocampo & Associates recommendations and come up with a complete plan. He suggested the Commission follow the recommendation of the Master Plan Steering Committee.

Commissioner Clottey asked whether any of the money could be used towards drainage improvement at the Pavilion. She preferred sidewalks but understood there was not enough money to do all the sidewalks. Commissioner Clottey stated that she would support Option #1.

Commissioner Silverstone also supported Option #1. He believed the intent of the Master Plan Steering Committee was to get going on the project. Mr. Novak stated that at the end of the Roundtable meeting the Committee agreed they wanted to move forward, but the Commission wanted them to have a couple of more meetings to make sure it was right and move forward with the first phase.

Mayor Minnet agreed that it was the consensus of the Commission to look at the whole picture and have a correct plan. She did not believe it was wise to spend $980,000 on just a cosmetic fix for El Mar Drive.

Mr. Novak believed the Master Plan Steering Committee would need 2 or 3 more meetings to fine tune it.

Commissioner Dodd inquired of street lighting and stamping. Commissioner Clottey advised that Option #1 did not include stamping. She believed it was included in Option #3 or #4.

Vice Mayor McIntee made a motion to approve $980,000 for the El Mar Drive Project Phase 1, Option #1. Commissioner Silverstone seconded the motion. The motion carried 3 - 2. Mayor Minnet voted no. Commissioner Dodd voted no.

b. Discussion and/or action regarding the responsibility to replace the lost buoys (Vice Mayor McIntee)

Vice Mayor McIntee stated that the VFD currently paid for the life preservers on the beach. He said that 4 or 5 life preservers were missing monthly. Vice Mayor McIntee inquired as to whether the life preservers could be added to the Town inventory. Discussion followed regarding cost at approximately $57 if purchased in lots of 10.

Vice Mayor McIntee made a motion to approve payment by the Town for future replacement of lost buoys. Commissioner Silverstone seconded the motion.

The motion failed 2 - 3. Mayor Minnet voted no. Commissioner Dodd voted no. Commissioner Clottey voted no.

c. Discussion and/or regarding the conflict of interest regarding Mayor Minnet voting on any development issues when in fact she is a full blown developer herself (Vice Mayor McIntee)

Barbara Cole was sorry that the Mayor had to go through this.

Vice Mayor McIntee stated he received the letter from a woman who wanted to remain anonymous. He said since it was Town Business he turned it over to the Town Manager with instruction to distribute it as a public record. Vice Mayor McIntee stated that the letter indicated that Mayor Minnet used her lighting company to construct and repair houses and property for investment and sale. Vice Mayor McIntee stated that what she was doing was legal.

Mayor Minnet stated that she did not have a copy of the paper that showed the house that she flipped as it was not in her packet. She said that Vice Mayor McIntee should not have accepted an anonymous letter and made it public without checking the facts. Mayor Minnet said that anonymous letters belong in the trash. She said her occupational license showed her as a lighting designer and requested an apology.

Commissioner Dodd stated that the Commission and the Town had a policy on not accepting anonymous letters.

Vice Mayor McIntee said he knew who the woman was so technically it was not anonymous, she just did not want anyone to know her name. Commission Dodd said it should not have been put in the Commission's mailbox. Mayor Minnet said it should not have been put on the agenda.

Commissioner Silverstone believed Vice Mayor McIntee had the right to do what he did.

He talked about the Robert's Rules of Order and stated that a Motion was made by a member followed by a Second and *after* limited discussion the group placed their votes on the motion. He added that this rule applied to Discussion and/or Action agenda items.

There was no further discussion.

d. Discussion and/or action on a Commission directive to the Town Manager to ask the League of Women Voters to set up two "Meet the Candidate" debates for the next election (Commissioner Dodd)

This item was handled during the Town Manager's report earlier in the evening.

e. Discussion and/or action: Town policy on anonymous letters received through the Town and Commissioners/Mayor (Mayor Minnet)

Mayor Minnet requested Manager Colon to review the rules for accepting anonymous letters. Manager Colon stated that when letters are received in the mail with no return address they are returned to the Post Office stamped "refused". She added that when any Commissioner brings mail to the office they are distributed. Manager Colon stated that when the Vice Mayor McIntee brought in the anonymous letter the first thing he wanted was to fax it to the Town Attorney and then requested that she distribute it to the Commission. Manager Colon said she did not read the document; she did what she was directed to do. She added that when she later asked who sent the letter as per the Mayor's request, Vice Mayor McIntee said he did not need to give that information. Mayor Minnet asked if that was considered anonymous mail. Manager Colon stated that when it is received through the mail without a name or address, then yes; but she did not know how mail was received by the Commission.

Commissioner Dodd did not believe it was worth the time discussing it. He made a motion that the Town Manager was not to distribute anonymous mail. Mayor Minnet passed the gavel and seconded the motion with a friendly amendment that any Commissioner who brings in an anonymous letter, that he/she does not distribute it under any circumstance.

Commissioner Clottey stated that the Town accepted anonymous Code complaints and police reports were accepted anonymously. She was concerned that it was acceptable to accept those items anonymously but not others. Manager Colon explained that mail was not thrown out; it was returned to the post office. She explained further that the rule for anonymous mail was put in place since 911. Manager Colon stated that complaints were accepted and marked as anonymous as instructed by some Commissioners.

Commissioner Clottey asked how a letter was determined anonymous. Manager Colon explained that if a letter came in that had no return address on the envelope, it was stamped "refused" and returned to the post master unopened. Commissioner Clottey

did not believe this particular item was anonymous as it was known who the person was. Commissioner Dodd felt that the person who sent the letter should stand on record.

Commissioner Clottey asked for clarification on the motion as to who could or could not place anonymous letter in the mailboxes of the Commission. Commissioner Dodd said in this case the Vice Mayor put it in the mailbox himself. Commissioner Clottey and Vice Mayor McIntee stated that the letter was not anonymous as the Vice Mayor knew the writer.

Mayor Minnet clarified that if a letter was to be distributed then the name of the person should be on the letter. Commissioner Clottey believed that everyone had a different opinion on what was anonymous. Commissioner Dodd stated that anonymous to him meant there was no way to contact the person to discuss the issue. He said that if something was to be placed in the Commissioner's mailbox they should know where it came from. Vice Mayor McIntee said it was the same as a report on a Code Violation for fear of confrontation.

Commissioner Silverstone questioned whether Commissioner Dodd was saying that anonymous meant there was no way of knowing who wrote the letter. He said he would support the motion if that was what Commissioner Dodd inferred. Commissioner Dodd agreed. Mayor Minnet explained that that would mean that the letter was not anonymous as the Vice Mayor knew who it was.

Commissioner Dodd made a motion that the Commission would not have mail placed in their box unless each Commissioner knew who that mail came from. Mayor Minnet seconded the motion.

Commissioner Clottey offered a substitute motion to the original motion that it should be Town policy that anonymous letters should not be accepted by the Town from any Commissioner or the Mayor. Commissioner Silverstone seconded the motion.

The motion carried 3 - 2. Mayor Minnet voted no. Commissioner Dodd voted no.

Vice Mayor McIntee asked for a vote on the original motion from Commissioner Dodd that no mail is to be distributed to the Commissioners unless all the Commissioners knew the source. The motion failed 3-2. Commissioner Silverstone, Commissioner Clottey and Vice Mayor McIntee voted no.

Vice Mayor McIntee returned the gavel to Mayor Minnet.

17. TOWN ATTORNEY REPORT

Pursuant to Section 286.011(8) Attorney Trevarthen announced a Shade Session regarding the Harris Act brought against the Town by the Palm Yacht &

Beach Club, Delrado, James Edmondson and Coastal Arms. She added that the time and date will be scheduled for sometime in January 2010 that was convenient for all.

18. ADJOURNMENT

Vice Mayor McIntee made a motion to adjourn. With no further business before the Town, Mayor Minnet adjourned the meeting at 10:32 p.m.

19. FUTURE AGENDA ITEMS

Mayor Roseann Minnet

ATTEST:

Town Clerk, June White

Date 1-19-10

12-14-09A10:31-EMDL

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME MINNet Roseann Alexis	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE MAYOR
MAILING ADDRESS 2000 S Ocean BLVD	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: ☐ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY TOWN
CITY LAUDERDALE BY THE SEA COUNTY Broward	NAME OF POLITICAL SUBDIVISION: LAUDERDALE BY THE SEA
DATE ON WHICH VOTE OCCURRED December 8, 2009	MY POSITION IS: ☑ ELECTIVE ☐ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * * * * * * * * * * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * * * * * * * * * * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Roseann Minnet, hereby disclose that on December 8, 20 09

(a) A measure came or will come before my agency which (check one)

___ inured to my special private gain or loss;

___ inured to the special gain or loss of my business associate, _____;

___ inured to the special gain or loss of my relative, _____;

___ inured to the special gain or loss of _____, by whom I am retained; or

___ inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I am a BOARD member OF The ALTER GUILD asking FOR The RETURN OF The $30 permit Fee

December 13, 2009
Date Filed

Roseann Minnet
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED $10,000.