

**TOWN OF LAUDERDALE-BY-THE-SEA  
COMMISSION CONFERENCE  
MINUTES**

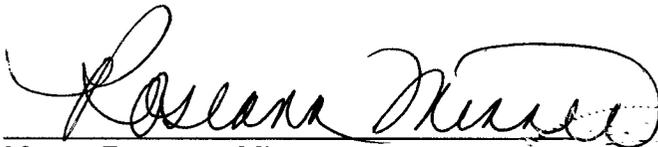
Jarvis Hall  
4505 Ocean Drive  
Thursday, September 10, 2009  
5:00 P.M. to 7:00 P.M.

Mayor Roseann Minnet called the meeting to order at 5:00 p.m. Vice Mayor Jerry McIntee, Commissioner Jim Silverstone, Commissioner Stuart Dodd, and Commissioner Birute Ann Clotley were present.

The Commission discussed information on evaluating the Town Manager. Commissioner Clotley handed out information from the Florida League of Cities regarding a Town Manager's review. The Commission discussed several topics and sample questions that could be used during the review and made it clear that each person would need to be unbiased. Some of the Commissioners wanted the questions to fall under two specific categories: Executive Function and Administrative Function. It was the consensus of the Commission to not condemn the Town Manager for previous mistakes made, only to give direction for them not to occur again in the future. The Commission agreed, as a first step, to bring in an expert from the Florida League of Cities (FLOC) to help with the review process. Mayor Minnet suggested an evaluation that was used by the City of Lauderhill.

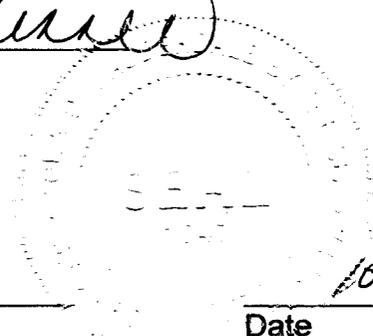
The Commission agreed it was a good place to start as long as questions were added in to reflect the Public Safety providers for the Town. The Commission discussed whether or not questions regarding the RFP Process should be included in the review. Mayor Minnet made suggested the taxpayers do an evaluation of the Town Manager during Public Comments. A suggestion was made to have a complete review conducted by a third party representative from the FLOC. The Commission agreed to third party assistance from the FLOC and to also conduct a review by the Commission. The Commission discussed the dates when the evaluation could be done and agreed that it needed to be completed prior to the final approval of the budget. It was the consensus of the Commission to have a workshop regarding the Town Manager's review, and to schedule a date for the workshop at the September 10, 2009 Commission meeting.

Vice Mayor McIntee made a motion to adjourn. Mayor Minnet adjourned the meeting at 5:47 p.m.



Mayor Roseann Minnet

ATTEST:

  
Town Clerk, June White  
Date 10/28/09