

TOWN OF LAUDERDALE-BY-THE-SEA
TOWN COMMISSION
REGULAR MEETING MINUTES
Town Commission Meeting Room
4501 Ocean Drive
Tuesday, May 24, 2005
7:00 P.M.

1. CALL TO ORDER, MAYOR OLIVER PARKER

The meeting was called to order by Mayor Parker at 7:23 p.m. Present were Mayor Parker, Vice Mayor Kennedy, Mayor Pro Tem Clark, Commissioner Wessels, and Commissioner Yanni. Also present were Town Manager Baldwin, Attorney Sam Goren and Town Clerk Medina.

Town Attorney Cherof was not in attendance.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was recited.

3. INVOCATION, TOWN CHAPLAIN

Father Handrahan delivered the invocation.

Mayor Parker announced that State Representative Ellyn Bogdanoff had attended a sixty (60) day session in Tallahassee with tremendous accomplishments and advised that she would be honoring the Town as Grand Marshall during the Fourth of July parade.

4. PRESENTATIONS

A. Ellyn Bogdanoff, State Representative

State Representative Bogdanoff gave an update regarding her current session in Tallahassee explaining \$600,000 had been approved for the stormwater project by the House and Senate and was currently awaiting Governor Jeb Bush's approval. Representative Bogdanoff also spoke about tax breaks coming out of Tallahassee for Broward County, to include tax breaks for the purchase of hurricane supplies and back to school supplies. She gave an update regarding slot machines and casinos.

Vice Mayor Kennedy complimented Representative Bogdanoff and her staff for her efforts in obtaining the \$600,000. He added that she had the respect of the community, the media, her peers and certainly his own.

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- B. Deputy of the Month, Broward Sheriff's Office, District 13 (Chief Scott Gooding)

Chief Gooding introduced Sergeant Douglas Brown as one of the Town's original law enforcement officers and stated that he was being recognized this month for his efforts in implementing the training for all deputies with the ResQMax life saving devices. Chief Gooding added that Sergeant Brown had also successfully demonstrated the complicated and dangerous devices for television and print media.

- C. Acceptance of Donation made by Hal and Sandra Booth for Funds to Purchase an Automated External Defibrillator (Chief Scott Gooding)

Chief Gooding announced that Hal and Sandra Booth wished to donate a check for \$1,775 to the Town for the purchase of an Automated External Defibrillator. He advised that the defibrillator would be maintained in Jarvis Hall.

Vice Mayor Kennedy made a motion, seconded by Commissioner Yanni, to accept the donation with thanks. In a roll call vote, all vote in favor. The motion carried 5-0.

The Commission thanked Mr. and Mrs. Booth for their generosity and obvious concern for the Town's residents and visitors.

5. REPORTS

- A. Budget Report for the Period Ending April 30, 2005.

Mayor Pro Tem Clark made a motion, seconded by Commissioner Yanni, to accept the report as presented. In a roll call vote, all voted in favor. The motion carried 5-0.

- B. Fourth of July Celebrations

Lawrence Wick, Vice Chairman of the Fourth of July Committee, reported the majority of the money provided for the occasion had come from the Commission. He advised that volunteers were still needed and encouraged participation. Mr. Wick also provided an update on upcoming events within the Town.

- C. National Flood Insurance Program Community Rating System

Director Mason explained the program and provided a brief history of the Town's participation that lead to the reduction of 10 percent on homeowners flood insurance policies, effective May 2005.

6. APPROVAL OF MINUTES

- A. May 3, 2005, Workshop Meeting
- B. May 10, 2005, Agenda Conference
- C. May 10, 2005, Regular Meeting

Mayor Pro Tem Clark made a motion, seconded by Vice Mayor Kennedy, approving the minutes for the meeting held on May 3, 2005, and both meetings of May 10, 2005. In a roll call vote, all voted in favor. The motion carried 5-0.

7. ORDINANCES (2nd Reading) "Public Hearing"

- A. **Ordinance 2005-08:** An ordinance of the Town Commission of the Town of Lauderdale-By-The-Sea, Florida, amending Chapter 20, Section 20-16, to require connection to the sanitary sewer system within a time certain following availability; providing for enforcement and penalty; deleting cost sharing by Town; providing for severability; codification; conflicts; and providing for an effective date.

Attorney Goren read Ordinance 2005-08 by title only.

Mayor Parker opened the public hearing.

John Thompson, 4900 Ocean Boulevard, asked why a strike through had not been used for the deleted section within the ordinance title. Attorney Goren explained that since the deletion occurred in the title rather the body of the ordinance, a strike through had not been necessary.

With no one else wishing to speak, Mayor Parker closed the public hearing.

Vice Mayor Kennedy made a motion, seconded by Mayor Pro Tem Clark, to adopt Ordinance 2005-08 on second reading.

Commissioner Yanni made a motion, seconded by Commissioner Wessels, to amend Ordinance 2005-08, Section 2, Paragraph A, to extend the connection time from 60 days of notice to 90 days of notice. In a roll call vote, all voted in favor. The motion carried 5-0.

In a roll call vote, regarding the adoption of Ordinance 2005-08 as amended on second reading, all voted in favor. The motion carried 5-0.

8. PUBLIC COMMENTS

Marie White addressed the Commission concerning the festivities of Christmas-By-The-Sea and expressed her belief that the name should not be changed. Ms. White said she had surveyed a couple of merchants who preferred the event be held on Saturday rather than Tuesday. Ms. White indicated, too, that parents and children who needed to contend with work and school would be able to better enjoy a Saturday event.

Cindy Geesey, 256 Imperial Lane, President of the Property Owners' Association, thanked everyone who attended their last meeting. She expressed her ideas regarding a special business district, stating that it only made good sense for the Town to pursue the matter.

John Thompson, 4900 N. Ocean Boulevard, spoke about the Workshop held April 19th, regarding the Volunteer Fire Department and indicated it was confusing as to who would provide emergency medical services to the Town if the Volunteer Firefighters had been the primary fire suppression contactor for the Town.

Lori Chevy, 222 Bombay Avenue, expressed her concern regarding the sidewalk plan for Seagrape Drive as her side yard abutted Seagrape Drive. She felt that this improvement would change the aesthetics of the neighborhood by bringing sidewalks very close to the homes. Ms. Chevy requested the Commission table this item to get a consensus as to what the residents of the neighborhood would want to have, especially since there was talk of having the property owners be responsible for maintaining those sidewalks.

Jackie O'Neal, 223 Algiers Avenue, spoke about the sidewalks and their affect on her property. Ms. O'Neill inquired about the responsibility for maintaining the swale and the sprinkler system.

Alana Brady, 223 Bombay Avenue, addressed the sidewalks along Seagrape Drive and the swales on the east side of Seagrape. She asked the Commission allow her the opportunity to obtain information from the residents of Silver Shores regarding their thoughts on the sidewalks and traffic calming. Ms. Brady stated that this would result in a full report being brought before the Commission for their consideration.

9. ORDINANCES (1st Reading)

- A. **Ordinance 2005-09:** An ordinance of the Town Commission of the Town of Lauderdale-By-The-Sea, Florida, amending Chapter 6 of the Code of Ordinances, Building and Building Regulations, to add a new Section 6-8 requiring the completion of new building projects within eighteen (18) months of first issuance of a building permit and completion of exterior building repair or restorations projects within six (6) months of first issuance of a building permit; prohibiting extended storage of construction material or debris; providing for penalty and enforcement; providing for

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severability; conflicts; and providing for an effective date. (*tabled from May 10, 2005*)

Attorney Goren read Ordinance 2005-09 by title only.

Commissioner Wessels made a motion, seconded by Commissioner Yanni, to adopt Ordinance 2005-09 on first reading. In a roll call vote, all voted in favor. The motion carried 5-0.

Mayor Parker requested the second page, paragraph A, of Ordinance 2005-09 be amended to read: the construction of any new structure or new addition to an existing structure shall be completed and all construction material, equipment and debris removed from the property within 18 months of the date of the issuance of the first building permit.

In addition, Mayor Parker requested paragraph B, of Ordinance 2005-09 be amended to read: the exterior elements of any repair or renovation to an existing structure which requires a building permit shall be completed and all construction equipment and debris removed from the property within 6 months of issuance of the first building permit.

Commissioner Yanni made a motion, seconded by Mayor Pro Tem Clark, to amend Ordinance 2005-09 as presented.

Vice Mayor Kennedy suggested the insertion of the word material to the amendment so that the language would read: and all construction material, equipment and debris removed from the property.

There were no objections to the amendment as presented.

In a roll call vote, regarding the amendments to Ordinance 2005-09 on first reading, all voted in favor. The motion carried 5-0.

Mayor Parker announced that the second reading of Ordinance 2005-09 would be held on June 14, 2005.

- B. **Ordinance 2005-10:** An ordinance of the Town of Lauderdale-By-The-Sea, Florida, amending the Land Development Code, Chapter 24 of the Code of Ordinances, Section 24-5.149(29)b, to clarify that public right-of-way means street right-of-way; providing for conflict, severability, and an effective date.

Attorney Goren read Ordinance 2005-10 by title only.

Commissioner Wessels made a motion, seconded by Vice Mayor Kennedy, to adopt Ordinance 2005-10 on first reading. In a roll call vote, all voted in favor. The motion carried 5-0.

Mayor Parker announced that the second reading of Ordinance 2005-10 would be held on June 14, 2005.

10. CONSENT AGENDA

Mayor Parker announced that Items D and F would be removed from the Consent Agenda for further discussion.

- A. AMENDMENT TO SPECIAL EVENT PERMIT: **Fourth of July Celebrations**/Doo Wop Concert; Saturday, July 2, 2005, from 6:00 p.m. to 11:00 p.m. (*request to change the starting time for event to 3:00 p.m.*)
- B. AMENDMENT TO SPECIAL EVENT PERMIT: **Fourth of July Celebrations**/Festival of the Americas; Sunday, July 3, 2005, from 6:00 p.m. to 11:00 p.m. (*request to change the starting time for event to 3:00 p.m.*)
- C. AGREEMENT: Professional Consulting Services with Craven Thompson & Associates, Inc. regarding the Commercial Boulevard Pavilion (*continued from May 3, 2005*)
- E. GRANT ACCEPTANCE: in the amount of \$14,560, awarded by Florida Department of Agriculture and Consumer Services. for improvements needed to complete the Hibiscus Street Closure (*Municipal Services Director Mason*)

Mayor Pro Tem Clark, seconded by Commissioner Wessels motioned to adopt items A, B, C, and E of the Consent Agenda. In a roll call vote, all voted in favor. The motion carried 5-0.

- D. TRANSFER OF FUNDS: for Townwide repairs and maintenance of sidewalks; from Contingency 519-000-500-497, to Street – Sidewalk Maintenance, Supplies & Repairs 541-000-500-530 (*Municipal Services Director Mason*)

Vice Mayor Kennedy asked for an explanation as to what had occurred and who had been liable for the \$30,000 cost increase. Municipal Services Director William Mason explained that due to the slip and fall cases pending against the Town, the Town had moved forward to begin repairs immediately. He stated that the Public Works Department marked all deteriorated sidewalks and piggy-backed off Broward County's contract with Colonia Construction and Asphalt Repair. Mr. Mason added that the first bill received from the Contractor was \$40,000; well over the approved \$10,000 purchase order. He indicated that the work had been stopped at that time and the contractor had been asked to give an estimate for the remaining cost.

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Manager Baldwin said the project should have been presented to the Commission for approval with the sidewalks having been surveyed and the costs anticipated, prior to the work being done.

Commissioner Wessels asked Mr. Mason to bring a report before the Commission which would set forth some sort of self inspection program rather than waiting for a notification of problems from the general public. He believed that repairs should be made as they were encountered and that regular inspections of the Town and its properties were needed.

Mayor Parker inquired as to whether a good price had been obtained by piggy-backing off Broward County's contract as opposed to having the Town go out to bid. Mr. Mason responded affirmatively and explained that by piggy-backing on the County's contract, the Town was able to move forward quickly with the repairs.

Vice Mayor Kennedy made a motion, seconded by Commissioner Yanni, to approve item D of the consent agenda. In a roll call vote, all voted in favor. The motion carried 5-0.

F. AGREEMENT: for trimming of palm trees Townwide (*Municipal Services Director Mason*)

Commissioner Yanni inquired as to whether the Commission was to vote on the lowest bid of the three, with Mayor Parker stating that staff's recommendation had been included.

Commissioner Yanni made a motion, seconded by Mayor Pro Tem Clark, to approve item F of the consent agenda with the stipulation that the Town goes with the lowest bidder. In a roll call vote, all voted in favor. The motion carried 5-0.

Commissioner Wessels asked that residents be provided with information concerning how to reach the contractor via the government access channel and the Town's website.

Mayor Parker asked the Commission to consider an ordinance that would require the trimming of coconut trees by June 1st. There were no objections and Attorney Goren was asked to prepare an ordinance for the Commission's review.

11. RESOLUTION

Resolution No. 2005-08: a resolution of the Town of Lauderdale-By-The-Sea, Florida, declaring zoning in progress and authorizing issuance of a Notice of Intent to allow the Town's Administration and consultants to study, review and revise zoning and building standards and requirements for development of building in excess of forty-four feet in height in the area in the Town north of Pine Avenue and south of the Pompano Beach

corporate limits (known commonly as the North Beach Annexation Area); providing for issuance of notice; for public hearing; and an effective date.

Attorney Geron read Resolution No. 2005-08 by title only.

Susan Delegal, 888 SE 10th Avenue, Fort Lauderdale, representative for Coastal Arms Cooperative, expressed concern with the economic issues at stake regarding Coastal Arms Cooperative properties and asked for the Commission's careful consideration regarding this matter. Ms. Delegal advised that she wished to participate in future proceedings concerning this issue.

Commissioner Wessels made a motion, seconded by Commissioner Yanni, to approve Resolution No. 2005-08.

Some discussion followed, with the Commission expressing their concerns with the economic impacts and potential lawsuits against the Town. The Commission expressed its preference to hold workshops as a legitimate tool to discuss and formulate plans.

In a roll call vote, the motion carried 4-1, with Mayor Pro Tem Clark dissenting.

8. OLD BUSINESS

- A. Discussion and/or action concerning the merging of Town Development Codes with those from Broward County; recommendations for changes to the Business License Code; review of sideyard setbacks when pertaining to existing non-conforming properties; and review of front yard setbacks as it pertains to corner lots (*Town Planner Keller*) (*tabled from May 10, 2005*)

Town Planner Walter Keller addressed the setback issue regarding corner lots and sideyard setbacks. Manager Baldwin stated that Attorney Cherof's office was in the midst of formatting the Unified Development Code, but was unsure how long the process would take to complete. The Commission discussed the issue at length and decided that further discussion would need to be held.

Mayor Pro Tem Clark made a motion, seconded by Vice Mayor Kennedy, to direct the Town Attorney to prepare an Ordinance allowing corner lots in the single family home districts of RS-4 and RS-5 to designate which street would be their front yard. In a roll call vote, all voted in favor. The motion carried 5-0.

Vice Mayor Kennedy made a motion, seconded by Commissioner Wessels, to approve a June 21, 2005 Workshop for further discussion regarding setbacks. In a roll call vote, all voted in favor. The motion carried 5-0.

A recess was called at 9:50 p.m. The meeting reconvened at 10:04 p.m.

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- B. Discussion and/or action concerning a sidewalk plan for Seagrape Drive
(*Town Engineer Hart*) (*tabled from May 10, 2005*)

Lengthy discussion followed concerning the possibilities of providing traffic calming on Seagrape Drive, north of Commercial Boulevard. Some suggestions were to have the Property Owners Association hold workshops concerning this matter and report back to the Commission. Vice Mayor Kennedy was adamant that staff needed to provide a recommendation as well. Commissioner Yanni believed that residents in that area needed to meet and provide suggestions as to what improvements should be addressed. The Commission agreed that the biggest concern at this location was to provide some sort of traffic calming.

The Commission then agreed to hold a Workshop meeting on July 6, at 6:00 p.m., and asked that a mailing be prepared to ensure that all property owners in that area were specifically noticed of the meeting.

- C. Report on request to consider waiving occupational licenses for church sponsored activities on church grounds

Mayor Parker provided a brief history of this request. Attorney Goren explained that, based on the information received, it was not possible for the Town to modify the ordinance to accommodate the church in this matter. Lengthy discussion followed, with the Commission requesting further review of the situation to allow a church to have a secondary business. Attorney Goren stated that his office would further review this matter to determine if the Commission's intent could be addressed in the form of an amendment to the ordinance.

- D. Discussion and/or action regarding Seagrape Drive and the consideration of providing speed humps on the south side (*Commissioner Wessels*)

Ron Piersante, 227 Lake Court, asked that the Commission did not allow this issue to fade away, stating that the traffic in the area was increasing dramatically. He indicated that he was unsure how this would affect the route for the Pelican Hopper, but felt that it needed to be addressed quickly.

Commissioner Wessels made a motion, seconded by Commissioner Yanni, directing the Town Administration to proceed with a plan to install Broward Transit approved speed humps on Seagrape Drive south of Commercial Boulevard. In a roll call vote, all voted in favor. The motion carried 5-0.

- E. Discussion and/or action concerning sanitary sewers (*Attorney Cherof and Manager Baldwin*)

Commissioner Yanni made a motion, seconded by Commissioner Wessels, authorizing and directing the Town Manager and the Mayor to sign whatever documents were

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necessary to effectuate the sewer agreement with the City of Pompano Beach regarding North Beach. In a roll call vote, all voted in favor. The motion carried 5-0.

The Commissioners all noted that they were reluctantly voting favorably on this item.

- F. Discussion and/or action concerning a letter of agreement with Broward Sheriff's Office for the purposes of managing the pension for Lauderdale-By-The-Sea Volunteer Fire Department, Inc.

Ms. Medina advised that the Town Commission had already approved this item; however, Attorney Cherof had hoped to have a reply from the Broward Sheriff's Office and had included this item for further updates, if necessary. She advised, however, that no additional information was available at this time and, therefore, no action from the Commission was needed.

- G. Discussion and/or action concerning a streaming video/community banner program (*Sunny Eckhardt*) (*tabled from May 10, 2004*) (***to be considered at a later date/staff requesting removal from agenda***)

The Commission had no objections to removing this item from the agenda until such time as staff was prepared to move forward with this project.

- H. Discussion and/or action concerning a contract agreement with Walter H. Keller, Inc. for planning services (*tabled from May 10, 2005*) (***staff requesting tabling to June 14, 2005***)

Mayor Pro Tem Clark made a motion, seconded by Vice Mayor Kennedy, tabling this item to June 14, 2005. In a roll call vote, all voted in favor. The motion carried 5-0.

9. NEW BUSINESS

- A. Discussion and/or action regarding the creation of a Business Improvement District as recommended by the Goodkin Report (*Manager Baldwin*)

This item was discussed later in the meeting.

- B. Discussion and/or action regarding the creation of an Economic Development Committee to encourage business retention/recruitment (*Commissioner Wessels*)

This item was discussed later in the meeting.

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- C. Discussion and/or action regarding the creation of a Downtown Development Authority (*Mayor Parker/Michael Archer*)

This item was discussed later in the meeting.

- D. Discussion and/or action regarding the use of the Pelican Hopper during the Fourth of July Celebration (*Mayor Pro Tem Clark*)

Mayor Pro Tem Clark made a motion, seconded by Commissioner Yanni, authorizing the use of the Pelican Hopper during the Fourth of July Celebration. In a roll call vote, all voted in favor. The motion carried 5-0.

- E. Discussion and/or action regarding a request by the Lauderdale-By-The-Sea Women's Club for parking permits (*Municipal Services Director Mason*)

Mr. Mason advised that the Women's Club had just requested a modification of the time for the parking permits to be from 9:00 a.m. to 4:00 p.m.

Vice Mayor Kennedy made a motion, seconded by Mayor Pro Tem Clark, granting the Lauderdale-By-The-Sea Women's Club eleven parking permits to be valid only at the metered spaces across from the Blue Moon Restaurant, each Wednesday, from 9:00 a.m. to 4:00 p.m. In a roll call vote, all voted in favor. The motion carried 5-0.

- C. Discussion and/or action regarding the creation of a Downtown Development Authority (*Mayor Parker/Michael Archer*)

Mayor Parker provided a brief description of the proposed Downtown Development Authority, indicating that even the Goodkin Report had recommended the use of a taxing authority to address certain issues.

Mayor Parker stated that the proposed committee was not intended to work against or in conflict with the Master Plan Steering Committee. He emphasized that the proposed committee would not address issues such as aesthetics, but rather, the types of businesses that should be "enticed" to come to Town.

Commissioner Wessels asked what type of funding was being considered for the proposed committee. Mayor Parker replied that no funds would be collected for this purposes. Commissioner Wessels stated that past experience showed that the Town needed to ensure that management was involved with these types of programs and that it was not, by no means, a small venture. He emphasized that funding would be required for a project management to ensure that the work was completed.

Vice Mayor Kennedy stated that Items A, B, and C were basically the same thing. He felt that the Commission was not, obviously, looking to provide three additional committees, but was attempting to provide a committee to review certain issues such as

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economics and development. He indicated that this type of committee would be very beneficial to the Town and believed that no limitations should be placed on the committee as to the types of issues it should review. Vice Mayor Kennedy stated that perhaps the Commission should appoint a chairperson and allow that person to choose individuals that were knowledgeable and cared for the Town as its members. He felt that review of this type of information had to be made by property owners who could then provide recommendations to the Commission for consideration. Vice Mayor Kennedy expressed the importance of ensuring that the Goodkin Report was taken into consideration.

Manager Baldwin stated that he had included an item on the creation of a Business Improvement District to remind the Commission that this had been a part of the Goodkin Report. He expressed concern with possible problems created by a Town agency creating a marketing presence. Manager Baldwin stated that an analysis prepared by Mr. Scot Menke showed that it would be extremely expensive to move forward with this project.

Vice Mayor Kennedy made a motion, seconded by Mayor Pro Tem Clark, to extend the regular meeting past 11:00 p.m. In a roll call vote, all voted in favor. The motion carried 5-0.

Commissioner Wessels asked if this committee would be asked to incorporate separately from the Town. He indicated that the benefit of having a committee with its own autonomy was that it could emerge widely and with less restrictions than a government agency.

Commissioner Yanni stated that the Town's downtown area was important to the viability of the Town itself and felt that the downtown area would not survive unless consideration was given to the hotels in the area. He emphasized the need to ensure that the hospitality business was preserved. Lengthy discussion followed.

Michael Arker, 5100 North Ocean Boulevard, referred to the description of the committee included in the packet and emphasized that the intent of the proposed committee was to bring new businesses and to attract people to visit, buy, and sell.

David Nixon stated that this item was an important initiative that would aid the Town in its focus to bring business to the downtown area. He felt that together with the Steering Committee, this venture would be a great benefit to the Town as a whole. Mr. Nixon asked for the opportunity to begin a task force that could review all the options such as whether this committee should be a private or public venture, or a combination thereof, and then review the Goodkin Report, as well as other documents concerning the Town, so that a recommendation could be prepared for the Commission's consideration. There were no objections.

Mayor Parker appointed Mr. David Nixon as chairperson, having him appoint the necessary people and report to the Commission on June 28, 2005.

- A. Discussion and/or action regarding the creation of a Business Improvement District as recommended by the Goodkin Report (*Manager Baldwin*)

This item was discussed earlier in the meeting.

- B. Discussion and/or action regarding the creation of an Economic Development Committee to encourage business retention/recruitment (*Commissioner Wessels*)

Commissioner Wessels distributed copies of information concerning an Economic Development Committee as provided by Ms. Cindy Geesey.

12. TOWN MANAGER REPORT

Manager Baldwin had no reports for the Commission's consideration.

13. TOWN ATTORNEY REPORT

- A. Notice regarding Fourth of July Committee Meetings

Attorney Goren stated that any meeting wherein two or more members of the Commission may be present, had to be noticed.

14. COMMISSIONER COMMENTS

Mayor Pro Tem Clark had no reports for the Commission's consideration.

Commissioner Yanni stated that he had been on the web-site for Bel Aire and praised them for a job well done.

Commissioner Yanni stated that he had been approached by a past commissioner who had questioned the possibility of obtaining parking privileges once leaving office. Some discussion followed, with the Commission agreeing to further discuss this matter. There seemed to be a consensus that those commissioners that continued to work on behalf of the Town.

Commissioner Wessels had no reports for the Commission's review.

Vice Mayor Kennedy had no reports for the Commission's review.

Mayor Parker wished everyone a healthy and happy Memorial Day, with special thanks to all veterans.

15. ADJOURNMENT

Commissioner Wessels made a motion to adjourn the meeting. There being no objections and no further business to discuss, the meeting was adjourned at 11:29 p.m.

Oliver Parker, Mayor

ATTEST:

Alina Medina, Town Clerk

Date Accepted: _____