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TOWN OF LAUDERDALE-BY-THE-SEA

TOWN COMMISSION

ROUNDTABLE

MINUTES

Jarvis Hall

4505 Ocean Drive
Monday, April 12, 2010
6:00 P.M.

1. CALL TO ORDER, MAYOR

Mayor Roseann Minnet called the meeting to order at 6:00 p.m. Also present were Vice Mayor Stuart Dodd, Commissioner Birute Ann Clottey, Commissioner Scot Sasser, Commissioner Chris Vincent, Town Attorney Richard Weiss, Town Manager Esther Colon, Assistant Town Manager John Olinzock, Town Clerk June White, and Town Engineer James Barton.

2. DISCUSSION ITEMS:

a. Bocce Ball Court Expansion (Town Engineer James Barton) Deferred at the March 23, 2010 Commission meeting - Vice Mayor Dodd

Vice Mayor Dodd believed the idea was first class and believed it should be approved.

Mayor Minnet inquired as to whether the item needed to go back on the agenda. Attorney Weiss stated that the Commission could either refer back to staff for additional work or, refer back to staff with direction to do a particular thing or, if ready, refer to staff to place on next agenda.

Commissioner Vincent was concerned about delaying the process by referring the item back to staff. Manager Colon explained that the estimate received was not compliant with the dollar amount Town Engineer James Barton submitted. Commissioner Sasser questioned whether Engineer Barton had a chance to review the material submitted by Mr. Salintino and inquired of his thoughts.

Engineer Barton stated that he researched other bocce ball courts and established a recommendation to do something similar to the current court or the Commission could do whatever they wanted. He added that if they chose the latter he could not guarantee it.

Commissioner Vincent wanted to keep it similar in style and design to what the Town currently had. Engineer Barton explained that was the Town Engineer's recommendation.

Mayor Minnet asked for clarification as to whether Commissioner Vincent would or would not be in favor of Mr. Salintino's plan, which was to take the existing shuffle board court that was only 52 feet long and retrofitting that to a bocce ball court. Commissioner Vincent said he would not he would favor that plan. He explained that he wanted it to be comparable to the current court.

Mayor Minnet stated that this item was on the agenda for the April 13, 2010 Commission meeting and a vote would be taken at that time.

Engineer Barton offered three options with option one being the less expensive.

Mayor Minnet requested that the Commission keep the costs of the different options in mind when they cast their vote.

Attorney Weiss believed more work was needed on this item. He suggested that the Commission come to some kind of consensus so that there would be no further discussion at the April 13, 2010 Commission meeting.

Mayor Minnet explained that the recommendation from Mr. Salintino was to retrofit an existing shuffle board court at only 52 feet and not the traditional 60 feet of a bocce ball court. She asked that the Commission decide as to whether they go along with the recommendation or have something new.

Commissioner Vincent stated that he was in favor of retrofitting as long as it was adequate and did not need repair in 6 months. Vice Mayor Dodd believed $3,000 was a better solution than $19,000. He also believed that should bocce ball become popular they could convert one of the other courts into a modern court at a later date. Vice Mayor Dodd believed it should be placed back on the agenda for the public.

Attorney Weiss advised that should the consensus of the Commission want to go with the less expensive option they need not put it on an agenda. He stated that the Commission could say to the Town Manager to go forward with the less expensive option and bring forth an item implementing their direction as more work was needed by staff, such as obtaining a contractor.

Mayor Minnet agreed that staff would have to research the costs and it should be a complete package when it was brought back to the Commission.

Discussion followed as to whether people played shuffle board. Manager Colon stated that it depended on the day of the week. Vice Mayor Dodd advised there were 3 shuffle board courts and only 1 court for to be used for bocce ball. Mayor Minnet thought something could be placed in Town Topics but wanted to give staff time to research.

Manager Colon inquired as to why it would have to go back on the agenda if it did not exceed a certain dollar amount if the dollar as was stated within the stated in the procurement manual. Vice Mayor Dodd agreed as long as it was noted on the Town Manager's Report that it was done.

Manager Colon questioned whether there would be legal liability should someone get hurt because the court was not standard size. Attorney Weiss stated that as long as the Town Engineer said that it was a safe way to do the court, there should be no liability. Engineer Barton said he needed to research that. Commissioner Sasser requested Engineer Barton to speak with Mr. Salintino. Commissioner Vincent added that Mr. Salintino could consult with staff and offer his opinions. Manager Colon had no problem meeting with Mr.Salintino; she wanted to make sure that Engineer Barton signed on the dotted line.

Commission consensus was to move forward as noted and not placed on the next agenda; that the Town Manager was to stay within the purchasing limits, and was to obtain backup from the Town Engineer; the bocce ball court was to be placed on the Town Manager Report and remain within the budget for the recreational department. Manager Colon added that if not within the recreational budget, the dollars would be transferred from contingency. The Commission agreed.

Engineer Barton stated that he worked on an hourly basis and budgeted the Town 4 hours to give a 4 hour report in which he came up with the best solution. He determined estimates and questions such as location and type that the Commission would need to answer in order to move forward. Engineer Barton stated that he could not give his opinion as it would not be a professional opinion. He said it was up to the Commission to decide.

There was no further discussion.

b. Chamber of Commerce Roof Repair (Town Engineer James Barton) – Deferred at the March 23, 2010 Commission meeting – Vice Mayor Dodd

The Commission discussed the possibility of doing a full repair or quick fix to the Chamber roof. They discussed the budget, the use of a sealer, the location of the roof leak, the possibility that the damage could be so extensive that it would lead to more costly repairs and the type of roofing they should use.

The consensus was to have a roofing contractor access the inside of the roof to determine the extent of the damage and what was needed and to have Chen & Associates put together a plan from there. The Commission requested a report from staff to include past studies and repairs.

c. Tennis Court Lighting (Town Engineer James Barton) Deferred at the March 23, 2010 Commission meeting – Vice Mayor Dodd

Engineer Barton stated that the Town would have to replace the poles as the original poles did not have wind load capacity. He questioned whether the Commission wanted to 1) replace the same four(4) 32 foot poles or 2) replace six (6) 20 foot poles which would give more even lighting. He recommended six (6) 20 foot poles.

Mayor Minnet stated that the current poles were not designed for tennis court lighting. She added that the current poles were fiberglass and believed they were placed according to wind load capacity at that time. Mayor Minnet offered an option to utilize the 4 existing poles by retrofitting them with a double headed fixture that could bring better lighting. She requested a wind load calculation on the existing poles with a double headed fixture.

Mayor Minnet added that the proper use would be to go with six (6), 20 foot poles as that would give sufficient lighting. She believed exact costs were needed before making a decision and full specifications as to vendor and type of pole to be used.
Commissioner Sasser questioned the lighting effect on the turtles. Engineer Barton stated that the lighting was set only to the edges of the court and would not penetrate to the beach. He added that the wide load calculations were done by whoever provided the poles.

The consensus of the Commission was to go with six (6), 20 foot poles and to obtain prices for both types of poles.

d. Schedule Capital Improvement Project Workshop (Town Manager Esther Colon) – Deferred at the March 23, 2010 Commission meeting – Vice Mayor Dodd

The Commission agreed to schedule the date at the April 13, 2010 Commission meeting.

e. Minute Procedure (Town Clerk June White) – Deferred at the March 23, 2010 Commission meeting – Vice Mayor Dodd

Vice Mayor Dodd was not in favor of obtaining verbatim minutes. He believed that at times, the minutes did not capture the essence of the

Commission meetings or public comments. He inquired as to the level of service Granicus offered.

Clerk White stated that Granicus did not produce the minutes. Vice Mayor Dodd questioned whether there was an option within Granicus to produce the minutes. Clerk White said there was not.

Vice Mayor Dodd believed he had to do more research as he believed that Granicus was offered in that manner. He wanted to know what level of service we had and whether there was an option at a higher level that would enable Granicus the ability to do the minutes.

Manager Colon stated that at the time Granicus was considered, the importance was on web casting. She added that voice recognition was another possibility, but the focus was on web casting. Manager Colon added that new equipment had to be purchased to be able to use the new Granicus system at a cost of $60,000. Manager Colon said there had not been a problem with the minutes in the past 2 years and inquired as to what the particular problem was at this time.

Commissioner Sasser stated that he would like to see what upgrades were available, their cost and what they would offer. Commissioner Sasser understood that public comments were more of an action type of reporting; he just wanted to see more detail. Mayor Minnet believed that the public comment portion could be a little more detailed as to what the people attempted to say.

Clerk White stated that she tried to sum up briefly what was said in 3 minutes time to get the point across. Mayor Minnet suggested that instead of 1 or 2 sentences perhaps add another sentence or two.

Clerk White explained that the more she adds to the minutes, the longer it would take to get them done. Vice Mayor Dodd said he no problem with that. He suggested that when a number of people spoke on one topic that perhaps they could be part of a synopsis so that they were all together and not spread out throughout public comments. Clerk White suggested she could do them in the same manner workshop minutes were done, stating the names in favor and against with a brief explanation to the pros and cons, without stating who said what.

Commissioner Sasser stated that the Commission agreed it was a lot of work and that was why they wanted to see whether Granicus could help out.

Commissioner Vincent suggested getting quotes on software for voice recognition. Commissioner Sasser believed it went past voice recognition. He wanted to see what upgrades were available and what they contained as

there may be something else available within.

Clerk White stated that she was looking into the upgrades. She asked whether the minutes produced to date were acceptable. The Commission agreed they were.

Commissioner Sasser requested that this be placed on the Town Manager Report in order to keep up with the status. Manager Colon said she would and advised that the Public Information Officer d'Oliviera was looking into updating the equipment.

f. Discussion and/or action to have the Town Engineer research the traffic flow on Imperial Lane to see if signage or a barrier is needed to prevent through traffic from A1A from entering this street (Commissioner Birute Clottey) Direction given at the January 26, 2010 meeting for additional information (Town Engineer James Barton) – Deferred at the March 23, 2010 Commission meeting – Vice Mayor Dodd

Commissioner Clottey requested a list of businesses on Imperial Lane that proved not to create a lot of traffic. She wondered whether a sign could be posted under the streetlight at Imperial Lane with an arrow that indicated "Dead End" or "No Outlet". Engineer Barton believed that since there was a light there, people felt it was a regular street. He stated that he looked into the gate possibility but did not believe it was feasible as it had to be open to everyone, including emergency services to which there was not enough room for the emergency vehicles to turn around. Engineer Barton added the cost would be expensive. He suggested a visible impediment that would force people to turn as he believed tourists would not notice the sign.

Vice Mayor Dodd stated there were 3 speed humps on Imperial Lane and people hurried down the street to make the green light at the end of the road. He added that the residents requested narrowing the road to one lane on a temporary basis by using concrete parking barriers and bring the signs in closer.

Commissioner Vincent asked whether that could be done legally and without impeding the flow of traffic. Assistant Town Manager Olinzock stated that under the Broward County Interlocal Agreement, everything the Town did as far as traffic signage or paving markings had to be brought to them. He stated that Broward County was more comfortable with chokering the road.

Commissioner Sasser questioned whether the residents on Imperial Lane would consider paying for the installation and maintaining their own arms and whether there would be problems associated with that. Manager Colon stated they would have to go through Broward County Traffic Engineering. She added that would be an option so long as the Town had no liability.

Commissioner Sasser asked whether the choker effect could be tried on a temporary basis. Assistant Town Manager Olinzock said he would work with Town Engineer Barton to see if there was something temporary in the industry that could be used and accepted by Broward County.

Commissioner Sasser expressed concern with having one lane. Assistant Town Manager Olinzock said they would have to share the road. Vice Mayor Dodd indicated that other areas used this as a form of traffic calming. He added that the residents were trying to avoid putting another speed hump at the beginning.

It was the consensus of the Commission to move forward with a temporary choker.

g. Discussion and/or action for the Commission to give its final approval to the final construction drawings for the El Mar Drive beautification before construction begins (Commissioner Stuart Dodd) Direction given at the January 26, 2010 meeting to go before the Master Plan Steering Committee – Deferred at the March 23, 2010 Commission meeting Vice Mayor Dodd

Vice Mayor Dodd wanted the MPSC (Master Plan Steering Committee) to look at other options. Commissioner Sasser believed that the MPSC was looking at a grant brought to their attention previously by Commissioner Clottey. He was concerned as to whether the Commission was locked in to what was previously selected.

Commissioner Clottey stated that the drawings were drafts and the MPSC was to get with engineers.

Commissioner Sasser asked for clarification that the Town was not locked in. He added that drawings left room for change; and were waiting on the MPSC to meet with the engineers to finalize them.

Manager Colon stated that the MPSC could not meet with just any engineer. She added that the MPSC would first have to tell the Commission what they want to do, and then the Commission would need to decide whether the MPSC would use the Town Engineer or go out for RFP. She reminded the Commission there was a deadline.

Commissioner Vincent questioned whether the project was classified as a beautification project or a pedestrian friendly project and whether the Town met the criteria. Commissioner Clottey stated it was both and that the beautification may bring additional jobs to the restaurants and hotels. She added that specifically it was for job creation and then pedestrian friendly.

Manager Colon added that the $1 million from Oriana also mentioned "pedestrian friendly".

Vice Mayor Dodd wanted to set a deadline to MPSC. Mayor Minnet stated that the Resolution would be approved at the April 13, 2010 Commission meeting and at that time the Commission could set a deadline for the MPSC to complete the project.

h. Discussion and/or action by Town Commission regarding Enforcement of Parking Spaces surrounding Town Municipal Park (Assistant Town Manager John Olinzock) Deferred at the March 23, 2010 Commission meeting – Vice Mayor Dodd

The Commission discussed raising the town wide parking permit fee to $50, putting meters at prime beach areas, marking tires, and using stickers for tennis players. It was the consensus of the Commission to turn 30 parking spaces into resident permit parking only and not to raise the fees at this time.

i. Discussion and/or action regarding House Bill 561 and Senate Bill 1222 (Mayor Roseann Minnet) - Deferred at the March 23, 2010 Commission meeting – Commissioner Sasser

Commission consensus was to support the House and Senate Bill as life had no value.

j. Discussion and/or action regarding selection of a Chairperson for the July 4th, 2010 event (Mayor Roseann Minnet) Deferred at the March 23, 2010 Commission meeting – Vice Mayor Dodd

The Commission discussed whether to have fireworks and / or work with the Chamber of Commerce to develop a weekend event. They did not believe there was sufficient funds for fireworks on the pier or on a barge but agreed to look at the cost as there was a possibility that the cost would be lower in this economic downfall. Mayor Minnet suggested a parade on Saturday, July 3, 2010. Commissioner Vincent suggested that if the Town did not have fireworks the Town should pay for entertainment. Vice Mayor Dodd wanted a budget formed with clear justification of monies received and spent.

It was the Consensus of the Commission to go forward and work with the Chamber of Commerce for a weekend event. Attorney Weiss advised that the Town may need a contract with the Chamber.

k. Discussion and/or action regarding a contest for a new slogan (Commissioner Clottey) – Deferred at the March 23, 2010 Commission meeting – Vice Mayor Dodd

This item was pulled by Commissioner Clottey

l. Commission Selection of Bus Shelter Design for the Two eligible locations within Town for the Broward County Transit Shelters and Amenities Program (Town Engineer James Barton) Deferred at the February 23, 2010 Commission meeting – Deferred at the March 23, 2010 Commission meeting – Vice Mayor Dodd

Vice Mayor Dodd was happy to defer to Town staff's decision.

Assistant Town Manager stated that Broward County wanted to know which design the Commission wanted and advised that the Town would be responsible for the maintenance of the bus shelters.

Commissioner Vincent stated that the Commission was not going to short list them; they would accept staff's decision.

Vice Mayor Dodd stated that he would like to see the backup containing staff recommendation.

Commissioner Sasser asked what size shelter staff would recommend. Assistant Town Manager recommended the 5 foot style for the two locations. The Commission discussed the different designs and came to the consensus that they would choose the 5 foot, curved column option 6A and would vote on it at the April 13, 2010 Commission meeting.

m. Resolution 2010-03: A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA SUPPORTING THE IMPLEMENTATION OF RENEWABLE OCEAN ENERGY GENERATION; PROVIDING FOR AN EFFECTIVE DATE – Deferred at the March 23, 2010 Commission Meeting – Vice Mayor Dodd

Mayor Minnet advised that Commissioner Silverstone had put this on a previous agenda. Vice Mayor Dodd believed it was a good economical idea.

Commission consensus was to move forward in support.

n. Stormwater Master Plan Final Report – (Town Engineer James Barton) Deferred at the February 23, 2010 Commission meeting – Scheduled for the April 27, 2010 Commission meeting – Deferred at the March 23, 2010 Commission meeting – Vice Mayor Dodd

Mayor Minnet pointed out that there was a situation at the Fountainhead that she wanted included in the stormwater drainage study as a separate item. She added that some of the runoff was caused by the Plaza East Condominium as they were on a higher grade. Mayor Minnet suggested they look at Ft. Lauderdale to address the problem as it was ongoing.

Town Manager Colon said she spoke with Engineer Barton, the Fountainhead and the City of Ft. Lauderdale. She believed there would be mitigation with Ft. Lauderdale as Ft. Lauderdale stated that was the way the permit was issued.

o. Ordinance 2009-35: AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA AMENDING CHAPTER 30 "UNIFIED LAND DEVELOPMENT REGULATIONS," ARTICLE V "ZONING," DIVISION 2 "DISTRICTS," SUBDIVISION L "SUPPLEMENTAL REGULATIONS," SECTION 30-313 "GENERAL PROVISIONS" OF THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE – Approved 1st reading on January 12, 2010 – Scheduled for the June 22, 2010 Commission Meeting – Deferred at the March 23, 2010 Commission meeting – Vice Mayor Dodd

Assistant Town Manager stated that the item was presented to the Commission a few months ago which was approved and brought back to the Commission with the suggested changes the Commission indicated. He looked for direction from the Commission as to whether they wanted the Ordinance to go back to the Board of Adjustment for further review. Vice Mayor Dodd stated that it should have been looked at as two separate issues; corner lot and front yard pools.

Attorney Weiss stated that the Attorney's office had drafted an Ordinance for corner lots. He added that the current code prohibited front yard pools.

It was the consensus of the Commission to send the topics as two separate issues to the P&Z Board for their recommendation.

3. ADJOURNMENT

Mayor Minnet adjourned the meeting at 8:36 p.m.

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Mayor Roseann Minnet

ATTEST:

_____ _____
Town Clerk, June White Date