



TOWN OF LAUDERDALE-BY-THE-SEA

AGENDA ITEM REQUEST FORM

Administration

Town Manager

Department Submitting Request

Dept Head's Signature

| | Commission Meeting Dates | Last date to turn in to Town Clerk's Office | | Commission Meeting Dates | Last date to turn in to Town Clerk's Office | | Commission Meeting Dates | Last date to turn in to Town Clerk's Office |
|--------------------------|--------------------------|---|-------------------------------------|--------------------------|---|--------------------------|--------------------------|---|
| <input type="checkbox"/> | Nov 10, 2009 | Oct. 30 (5:00 p.m.) | <input type="checkbox"/> | Jan 26, 2010 | Jan 15 (5:00 p.m.) | <input type="checkbox"/> | March 23, 2010 | Mar 12 (5:00 p.m.) |
| <input type="checkbox"/> | Dec 1, 2009 | Nov 20 (5:00 p.m.) | <input checked="" type="checkbox"/> | Feb 9, 2010 | Jan 29 (5:00 p.m.) | <input type="checkbox"/> | April 13, 2010 | April 2 (5:00p.m.) |
| <input type="checkbox"/> | Dec 8, 2009 | Nov 25 (5:00 p.m.) | <input type="checkbox"/> | Feb 23, 2010 | Feb 12 (5:00 p.m.) | <input type="checkbox"/> | April 27, 2010 | April 16 (5:00p.m.) |
| <input type="checkbox"/> | Jan 12, 2010 | Dec 31 (5:00 p.m.) | <input type="checkbox"/> | Mar 4, 2010 | Feb 19 (5:00p.m.) | <input type="checkbox"/> | May 11, 2010 | April 30 (5:00p.m.) |

NATURE OF AGENDA ITEM

- | | | |
|---|---|--|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Resolution | <input checked="" type="checkbox"/> New Business |
| <input type="checkbox"/> Report | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Manager's Report |
| <input type="checkbox"/> Consent Agenda | <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Attorney's Report |
| <input type="checkbox"/> Bids | <input type="checkbox"/> Old Business | <input type="checkbox"/> Other |

EXPLANATION: Authorization for Town Manager to negotiate contract agreement for Auditing Services

STAFF RECOMMENDATION:

BOARD/COMMITTEE RECOMMENDATION:

FISCAL IMPACT AND APPROPRIATION OF FUNDS:

- | | |
|---|--|
| <input type="checkbox"/> Amount \$ _____ | <input type="checkbox"/> Acct # _____ |
| <input type="checkbox"/> Transfer of funds required | <input type="checkbox"/> From Acct # _____ |
| <input type="checkbox"/> Bid | <input type="checkbox"/> Grant <input type="checkbox"/> Amount represents matching funds |

Town Attorney review required
 Yes No

Town Manager's Initials: